**ENGLISHCOMBE PARISH COUNCIL**

**(Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny, Nailwell & Padleigh)**

**The Annual Parish Council Meeting will be held on:**

**Monday 9th May 2022 at 7.30pm**

at the OldSchoolhouse, Englishcombe

**AGENDA**

| 1 | Apologies for Absence |
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| 2 | Election of Chairman |
| 3 | Formal Declaration of Acceptance of Office by Chairman |
| 4 | Election of Vice Chairman |
| 4.1 | Formal Declaration of Acceptance of Office by Vice Chairman |
| 5 | Declarations of Interest and Dispensations |
| 6 | Review and Confirm or Amend Standing Orders and Financial Regulations |
| 7 | Reappointment of Grievance and Disciplinary Sub Committees |
| 8 | Appointment of Internal Auditor |
| 9 | Review and Confirm or Amend Parish Sweeper Contract |
| 10 | Review and Confirm or Amend Clerk and RFO’s Contract |
| 11 | Review and Confirm or Amend Paying Salaries by Standing Order |
| 12 | Review and Confirm or Amend Banking Arrangements and Bank Mandate |
| 13 | Appointment of Parish Council Representative(s) to:1. The Wheelwrights/Millstream Project Committee
2. Bath Preservation Trust Environs Committee
 |
| 14 | Review Handover Document from previous Clerk and RFO |
| 15 | **PARISHIONERS MATTERS** |
| 16 | **PARISH COUNCIL MATTERS** |
| 16.1 | Minutes of Meeting 12 April 2021  |
| 16.2 | Approval of the 12 April Meeting Minutes |
| 16.3 | Matters Arising from the 12 April Meeting not covered by agenda |
| 17 | **PLANNING** |
| 17.1 | Results, correspondence and consideration of renewable sources of energy |
| 17.2 | Update on the Conservation Area Appraisal |
| 17.3 | Progressing the Extension of the Cotswolds Area of Outstanding Beauty |
| 18 | **FINANCE** |
| 18.1 | Risk Assessment and Insurance Renewal Approval |
| 18.2 | Payments for Approval |
| 18.3 | Financial Report |
| 19 | **HIGHWAYS, RIGHTS OF WAY & ALLIED MATTERS**  |
| 19.1 | Highway and PROW Issues  |
| 19.2 | Update on Community Speedwatch and consideration of other ways of tackling speeding in the parish |
| 19.3 | Progress Report on Addressing the Visilbity Issues at the Rectory Farm Lane and Innox Grove Junctions and junction warning signage installation |
| 19.4 | **CIL** (Council Infrastructure Levy) Progress Report on Consideration of Installation of Pavement to improve post box access. Village signs. |
| 20 | Millstream and Wheelwrights Workshop and Orchard Committee Report |
| 21 | Parish Website  |
| 22 | Matters Arising: Annual Parish Meeting: HM The Queen’s Platinum Jubilee 5th June  |
| 23 | District Councillors’ Report |
| 24 | Reports by Clerk/Councillors/Chairman Dates of EPC meetings 2022/23 |
| 25 | **CORRESPONDENCE** |

**Jack Roach Clerk to the Council**

**Signed by: Clerk to the Council**

**3rd May 2022**