

# **DRAFT**

## **ENGLISHCOMBE PARISH COUNCIL**

**(Serving Barrow, Englishcombe, Haycombe, Inglesbatch, Kilkenny, Nailwell & Padleigh)**

Draft Minutes of the Council Meeting held on **Monday 13<sup>th</sup> December 2021 at 7.30pm**  
at the Old Schoolhouse, Englishcombe.

Present: Robert Law (Chairman)(RL);Anne Corlett(AC) Brian Scurlock(BS); Will Pow(WP);  
Brian Huggett(BH)  
Ward Councillor Matt McCabe. 2 Parishioners.

**The Chairman welcomed Parishioners and Councillors to the Meeting, particularly our new Parish Councillor Anne Corlett, who was co-opted to Englishcombe Parish Council at the previous meeting.**

1	Appointment of minute taker for this meeting: <b>Brian Huggett volunteered to take Minutes &amp; prepare Draft Minutes.</b>
2	Apologies for absence: <b>Annie Watson - accepted</b>
3	Declarations of interest and dispensations: <b>None</b>
4	Parishioners Matters.
4.1	At the previous meeting the matter of Fieldfair notices had been raised. Fieldfair is an open air site on Englishcombe Road just outside the Village going towards Inglesbatch, alongside Crab Apple Tynig Lane, used primarily for wedding receptions. The organiser Annie Lendridge, was a welcome attendee at the meeting, agreed that all notices with the exception of the notice at the Entrance would be in situation only on the day of the event, and would be removed immediately after the event.
4.2	The matter of the shared projector purchased jointly by Dunkerton PC and Englishcombe PC, and retained by the previous Clerk was raised. RL had visited a local retailer and had been quoted over £550 for a replacement. BH had in the meantime spoken to the local Currys who recommended a Philips model at £279.00 a more basic model suitable for EPC PCMs, anything more elaborate for special events could more economically hired. To be furthered by RL & BH <b>Action:</b> Chairman & Brian Huggett
5	Approval of the 5th October Meeting's Minutes: <b>Agreed.</b>
5.1	Matters arising not covered by the agenda: <b>None – see above</b>

6	<p>Appointment of Parish Clerk:  <b>EPC advertising had resulted in three expressions of interest , two of which had provided CVs. Having been initially interviewed by RL it was agreed the members would have the opportunity of meeting the applicants in the New Year.</b></p> <p><b>Action:</b> RL to arrange date(s)</p> <p>6.2 Division of clerk's duties prior to appointment: <b>Ongoing as previously agreed.</b></p>
7.1	<p>PLANNING Results, correspondence and consideration</p> <p>7.2 Application Reference: <a href="#">21/04577/FUL</a> Address: Home Farm, Mill Lane, Inglesbatch, Bath, Bath And North East Somerset, BA2 9DZ Proposal: Conversion of an old workshop and old dairy into two, single bedroom units with gardens and parking Updated: New Application</p> <p><b>Application 21/04577/FUL Home Farm, Inglesbatch had been previously been recommended to B&amp;NES for approval. The site is within the Green Belt, but outside the Englishcombe Conservation Area, and is entirely within the criteria of the Neighbourhood Plan dated 14th November 2016 relating to the development of unused agricultural and derelict buildings.</b></p> <p><b>B&amp;NES were advised of EPC views, but these comments did not appear on the online Planning Application</b></p> <p>7.3 MM raised Planning Application 21/04803/AGRN erection of a barn at Barrow Castle which had been refused. EPC had not received notification of the application and had therefore not been able to register its views. The application was discussed in retrospect, the refusal was felt to be unreasonable as a clear need for the barn and its associated office space was demonstrated.</p> <p><b>It would appear that AGRN applications are not notified to Parish Councils, despite previous requests to do so.</b></p> <p><b>Action:</b> MM to check with the applicant, as to whether an appeal is to be made, if so EPC will support the application. Further MM will take up the matter of AGRN application referrals with B&amp;NES Planning.</p>
8.1	<p>Conservation Area appraisal: <b>No further progress</b></p> <p>8.2 Extension Of the Cotswold Area of Outstanding Natural Beauty: <b>No current further progress</b></p> <p><b>Action:</b> BH to progress.</p>
9	<p>Finance:</p>

	<p><b>Chairman reported Bank Balances £12220.86 &amp; £2606.80 respectively for EPC &amp; Millstream.</b></p> <p><b>Chairman advised that after several years of EPC requesting, HSBC Bank has agreed to Parish councils having On-Line banking facilities. This was not able to be set up when RL &amp; WP visited our local HSBC Branch due to HSBC internal IT problems. The facility will be set up and an additional signatory be added as a matter of urgency.</b></p> <p><b>Action: RL</b></p>
9.2	Payments for Approval: <b>To be advised by RL and attached as an Appendix to the minutes.</b>
9.3	Financial Report including year-end actual vs budget 2020 /2021: <b>See Appendix as above</b>
9.4 & 5	Draft Budget and Precept for 2022/23: <b>To be prepared by RL, copied to Members for approval at PCM 24 January 2022</b>
9.6	Chapel Grant: <b>Chapel Grant agreed at £550.00. Proposed by RL seconded by WP. It was pointed out that the sum paid for the use by EPC of the Old School was higher than any other PC. It was agreed that the grant was fully justified in view of the contribution made to the Parish Community by the Chapel and John Davis</b>
9.7	<b>Following discussion it was agreed, proposed by BH seconded by BS, that a grant of £40 be made to made to The Rape Crisis Centre.</b>
9.10	Standing order Sweeper's fee for October and November @ £229.78 pcm: <b>Paid by standing order at old rate, increase will be applied and arrears paid when on-line banking has been set up</b>
10	<b>HIGHWAYS, RIGHTS OF WAY &amp; ALLIED MATTERS</b>
10.1	Community Speedwatch and solutions to tackle speeding in the parish / Police liaison: <b>Ongoing contact with Police.</b>
	<b>Action: RL to continue to press BANES Highways.</b>
10.2	Road Signs Innox Grove and Rectory Farm Lane: <b>RL advised that highways will affix appropriate signs to existing traffic sign posts.</b> <b>Action: Photographs to be made available by RL for further consultation</b>
10.3	Licensing for Fieldfair. Traffic Warnings: <b>See above.</b>
10.4	Gate at Nailwell: <b>No further action</b>
11	Millstream and Wheelwrights Workshop and Orchard Committee reports: <b>As Previously, there has been no meeting of the subcommittee since the last PCM;</b>

	<p>however maintenance and planting have continued in both Millstream and the Orchard both of which remain in attractive order thanks to the efforts of Richard Swinburn, Bob Marjot, Jane &amp; Matt Hulm. A meeting is scheduled for early 2022 to review 2021 and plans for 2022.</p> <p>Meeting Dates for 2022/3: <b>RL to prepare for next PCM</b></p>
13	<p>Parish Newsletter and Website: BH reported on an amicable and productive meeting with Tim Hancock, Editor of Englishcombe Times and expressed his opinion on the importance of the well received quarterly newsletter, and the hope that it would continue.</p> <p>Members had previously been circulated with the results of this meeting specifically title, funding and prior to publication review by the Parish Clerk.</p> <p>In their meeting Tim Hancock stated that he was undecided as to whether he wanted to continue with ET Editorship. AC proposed that we review the matter in six months, and this was agreed by members.</p> <p><b>RL raised the matter of insurance; BH to seek ALCA &amp; NALC advice on this subject.</b></p>
14	<p>District Councillors' Report: Cllr Matt McCabe advised that road works are to be suspended over the Christmas period.</p> <p>The Christmas Market was going well.</p> <p>Virgin Care possible takeover by Private Equity Company being opposed by B&amp;NES.</p>
12	<p>Reports by Clerk/Councillors/Chairman: Brian Scurlock had previously raised the matter of hedges encroaching into the road at Nailwell causing difficulty for agricultural Vehicles; similar problems were raised in respect of verges at the Northern entrance to Englishcombe Village and the area around the sign post, litter bin, post box and Parish Notice Board.</p> <p><b>Action: To be reviewed and added to next PCM Agenda.</b></p>
13	CORRESPONDENCE: <b>None</b>

There being no further business the Chairman thanked the Parishioners and Members for their support during a difficult year and wished all Seasons Greetings. The Meeting was declared closed at 2107H.

Date of next Meeting Monday 24<sup>th</sup> January 2022 at the Old School, Englishcombe Village at 1930H.