

## Minutes of the Parish Council Meeting Held at the Old School, Englishcombe at 7:30pm Monday 13 January 2020

*Present:* Cllrs Robert Law (Chair), Brian Huggett, Tim Hancock, Teresa King, Matt Hulm (from agenda item 6.4) and District Cllr M McCabe (from agenda item 7.1) Clerk: Kathryn Manchee and guest speaker from the Life Project.

**1 APOLOGIES FOR ABSENCE** Cllrs Pow and Scurlock and Cllr Hulm and District Cllr McCabe (for late arrival)

**2 Declarations of Interest and Dispensations** None.

### **3 Parishioners Matters**

At the bottom of Padleigh Hill tree fallen onto the telephone line. Already reported to both BANES and BT who both state that it is the landowner's responsibility. Clerk to report again to BANES via Fix My Street and if the same response is received escalate via Cllrs McCabe or Butters. Following a request from a parishioner it was agreed to help publicise that they are looking for someone to graze a few sheep or cattle on their land.

### **3.1 Speaker for the Annual Parish Meeting 2020**

Chairman to book a speaker as agreed at the December meeting.

Agenda item 8 was then brought forward by the chairman.

**8 Millstream and Wheelwrights Workshop and Orchard Committee Report** A committee meeting to be arranged soon. The parish council has received a £250 grant from Cllr McCabe for a contribution to the cost of a concrete floor for the Wheelwrights workshop. A representative of the Life Project then briefed the parish council on how the Life Project is looking to develop a third day of activity in the parish. This could include simple woodwork such as bird boxes, nature walks, community gardening, helping in the orchard and wood splitting. In order to progress this an article to be included in the next issue of the Englishcombe Times.

### **4 Council Meeting 9 December**

**4.1 Approval of the 9 December Minutes** Having been circulated prior to the meeting these proposed Cllr Huggett, seconded Cllr Law as representing an accurate record of the meeting and were therefore signed by the chair of that meeting.

**4.2 Matters Arising from the 9 December Meeting** None that are not on the agenda for this meeting.

### **5 PLANNING**

#### **5.1 Results, Correspondence and Consideration**

19/05213/FUL Westvale Priston Road Priston Conversion and extension of disused rural building to holiday let. PENDING DECISION. Since the agenda has been issued the parish council has been consulted on Planning Application REF 20/00051/FUL the Vine House Priston Road Priston Erection of single storey front extension and front porch. It was unanimously agreed to support this application.

**5.2 Report on the Conservation Appraisal Review** Nothing new to report.

### **6 FINANCE**

#### **6.1 Payments for Approval**

##### **Payments to Ratify Parish Council**

31 December	Standing Order	Clerk's Salary December	£279.28
31 December	Standing Order	Sweeper Fee December	£225.27

##### **Payments for Approval Parish Council**

9 December	Cheque No 200016	Cllr Law's Travel Expenses	£22.05
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Proposed Cllr Huggett, seconded Cllr Hancock Approved.

**6.2 Financial Report including 3<sup>rd</sup> quarter forecast** The balance of funds as at 13 January is £14,815.57 and without CiL reserves £11,582.46. Millstream Wheelwrights funds are £2,190.08. **Forecast Against Budget 2019 2020 3rd quarter.** At the nine months stage total receipts forecast to be up £3,586.11 at year end as compared to budget. Total Payments to be forecast up by £1,141 at year end compared to budget. Overall this means that the council is forecast to make a surplus of £2,094.11. However if you remove CIL funds from this forecast (as they are windfall funds for a specific purpose and not in the original budget) the council is forecast to make a deficit of £1,139. The budget forecast a deficit of £351. A report on the key variances compared to budget was circulated prior to the meeting.

**6.3 Consideration of Contribution to the cost of a new floor for the Wheelwrights Workshop** As the WCI £250 grant received from Cllr McCabe was not put on the agenda for a parish council meeting it was agreed that consideration of acceptance of these funds to be put on the agenda for the next meeting. A potential £500 contribution to the floor to be included in the budget for next year was proposed Cllr Huggett, seconded Law. It was approved by the chairman's casting vote with 2 votes in favour (Cllr Law and Huggett) and 2 against (Cllrs Hancock and King).

Cllr Hulm arrived at the meeting.

**6.4 Approval of Precept Level and Budget for 2020 2021** After some debate it was agreed by a majority vote of 3 for (Cllrs Law, Huggett and Hulm) and 2 against (Cllrs Hancock and King) to approve a budget with an increase in the precept of 20% and a smaller potential contribution to the floor of the Wheelwrights workshop to the one already approved under agenda item 6.3. Based on a Band D household this is an increase of £9.88 per annum which equates to 19 p per a week.

**6.5 Report on consultation with Parishioners re Use of Community Infrastructure Levy Funds and advice from ALCA on lawful use of these funds** One more suggestion has been received regarding expenditure on Wheelwrights. The clerk has also requested legal advice on using CIL funds for the Old School in terms of owned by a third party and which organization used by.

## **7 HIGHWAYS, RIGHTS OF WAY & ALLIED MATTERS**

**7.1 Highway and PROW Issues** The 20 mph sign on the right hand side as you come into the village from Priston that was round the wrong way has now been repaired. However the national speed limit sign on the other side is missing. Clerk to report. The potentially dangerous horse in the field with a PROW running through it that is located just outside the parish to be reported to BANES by District Cllr M McCabe.

**7.2 Amendment of Route on Definitive Map of BA11/15 Footpath** Nothing to report.

**7.3 Englishcombe Road/Padleigh Hill Addresses** Residents happy for their address to be corrected. Clerk to action.

**9 Parish Newsletter and Website** The website has been updated. Deadline for the next newsletter is February 18.

**9.1 Approval of Website Accessibility Statement** A copy of this was proposed Cllr Law, seconded Cllr Huggett. Approved unanimously. Clerk to post on the website.

**10 Approval of new grievance and disciplinary policies.** Proposed Cllr Huggett, Seconded Cllr Hancock. Approved.

**11 District Councillor's Report** The parish council has been awarded a £250 ward councillor's grant. BANES Council withdrawing from the Joint Spatial Plan. Once the WECA plan produced the council will progress the new local plan.

**12 Reports by Clerk/Councillors/Chairman** Cllr Law reported that it was good to see all the Christmas activities in the parish. Cllr Huggett reported that he had circulated a draft response to the strengthening police powers to tackle unauthorised encampments consultation. Once comments received the response will be submitted.

**13 CORRESPONDENCE** None

Meeting closed at 9.21 pm. Next scheduled meeting is Monday 10 February.